

## **Snowcrest Condominium Owner Association, Inc.**

**August 15, 2020**

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FROM: Lora Graves, President

At the August 1, 2020 Executive Board Meeting, I was elected President. Lisa Dandeleit will continue as Treasurer, Richard Kuhn as Vice President of Operations, and Kandy Ramos as Treasurer.

Some Highlights of the Meetings:

### **July 31, 2020 Executive Board Meeting**

- As Kandy Ramos had a family medical emergency, the Financial Report was not presented. An updated report is attached.
- The hot tub heating issues have been resolved and the tubs are working properly. Please note that due to safety concerns about the Covid 19 virus, the hot tubs will not be open until further notice.
- The Board employed George Hurley as Resident Manager effective July 31, 2020 through June 30, 2021. The details of his contract will be determined, and presented at the next Board Meeting for retroactive approval. The Resident Manager Subcommittee will continue to evaluate and develop a job description for the Resident Manager. George may best be reached at 970.846.7751. He also can be reached at 304.572.4218.
- The Exterior Subcommittee is continuing to develop a plan for the exterior of the building, and will present it at the next Board Meeting. As this plan may include replacement of balcony enclosures, homeowners are strongly encouraged to delay any plans for enclosing their balconies. It is expected that the plan will be implemented next spring.
- We are making good progress on the operation of our security cameras and they should be fully functional soon.
- The TV reception has significantly improved. However, the Board is still investigating the feasibility of changing service providers.
- The Board, with reluctance, accepted the resignation of Dale Kohlrieser and thanked him for his service.
- **We will be vigorously enforcing the owner only pet rule. Please remind your realtor, renters and/or relatives that only homeowners may have pets on Snowcrest property.**

### **August 1, 2020 Homeowners Meeting**

- A quorum was present and the following persons were elected to the Board: Lisa Dandeleit, Bryan Dye, Lora Graves, Richard Kuhn, Chuck McClung, Kandy Ramos, David Roach, Terri Shelton, David Tickner, Cris Trout, Steve Vanover, and John Wryst.
- Discussion was held regarding limiting the time that housekeeping may clean units to non quiet hours.

### **August 1, 2020 Executive Board Meeting**

- The Board held its Organizational Meeting and elected officers as previously stated.
- Appointed the Chairs for the following committees:  
Appearance-Kandy Ramos, Exterior- Lisa Dandeleit, Decorating- Lisa Dandeleit, Landscaping- Lisa Dandeleit and Social-Terri Shelton
- The Board established its meeting schedule for 2020-21 as follows:  
November 14, 2020 9 AM  
March 27, 2021 9 AM  
May 29, 2021 9 AM

July 30, 2021 7:30 PM  
July 31, 2021 9 AM Homeowners Meeting  
July 31, 2021 Following the Homeowners Meeting

Just to remind everyone the following are the roles and functions of the Executive Officers:

**President, Lora Graves**, is the principal executive office of the Association, and presides at all meetings of the Board and all meetings of the membership. The President appoints committees and has general charge of and shall control the affairs of the Association according to the rules and regulations as determined by the Board. **General issues and questions not covered below should be directed to her.**

**Vice President of Operations, Richard Kuhn**, is responsible for the operations of the building and is the direct supervisor of the Resident Manager. In case of death, disability or absence of the President, he shall be vested with all the powers and perform all duties of the President. **Any issues or questions regarding the operations of the building should be directed to him.**

**Treasurer, Kandy Ramos** keeps the funds of the Association and disburses them to meet the ordinary and usual expenses. duties as may be assigned to him. The Treasurer provides a financial report at each regular meeting of the Board and to the Annual Meeting of the Unit Owners Association. **Any questions regarding dues, coupons, insurance or other fiscal matters should be directed to her.**

**Secretary, Lisa Dandeleit** is responsible for organizing the Board and Homeowners Meetings and in conjunction with the President, setting the agendas for and developing the Minutes of those meetings. The Secretary will also coordinate communication with Board Members and Homeowners. Note that you may receive communication from him, but may actually be from myself or the Resident Manager. **Any questions regarding meetings or minutes should be directed to her.**

The Board and I are looking forward to continuing to serve as your Homeowners Association representatives. If you have any questions or issues that you would like for your Board to address, you can contact me as follows:

Lora Graves  
54 Garden Lane  
Morgantown, WV 26501

304-594-8888  
[loradds@sbcglobal.net](mailto:loradds@sbcglobal.net)